

MORTGAGE RESOURCES, INC.

The following documents are needed to complete your mortgage application:

(Please return these items A.S.A.P. so we can secure your mortgage without risk to any potential rate lock expiration.)

ITEM (only checked items are needed)

- ___ 1. - Copy of 2 most recent paystubs (with YTD information)
- ___ 2. - Copy of past 2 years W-2 forms
- ___ 3. - Copy of past 2 years "Complete" tax returns (federal only)
- ___ 4. - Year to date Profit & Loss Statement
- ___ 5. - Copy of most recent bank statement(s) for all necessary account(s) - all pages
- ___ 6. - Copy of driver's license(s)
- ___ 7. - Purchase & Sale Agreement signed by all parties
- ___ 8. - Copy of Purchase & Sale deposit check
- ___ 9. - Verification that P. & S. deposit check has cleared bank account (copy of statement and front & back of check).
- ___ 10. - Completed gift letter, copy of check and deposit slip
- ___ 11. - Explanation letter for credit late payments and/or credit inquiries
- ___ 12. - Copy of leases or tenant-at-will letters for all income property owned
- ___ 13. - Copy of homeowner's insurance premium & tax bill for all properties
- ___ 14. - Copy of loan payment statements for all properties
- ___ 15. - Verification of rental payment history (letter from landlord or 12 mos. checks)
- ___ 16. - Completed condo questionnaire
- ___ 17. - Complete Master Insurance Policy and Budget
- ___ 18. - Copy of Deed

- ___ 19. - _____
- ___ 20. - _____
- ___ 21. - _____
- ___ 22. - _____
- ___ 23. - _____
- ___ 24. - _____